

**58th Schools Dance Festival**  
**Props/Backdrop/Stage Effect Information Form**  
**(Solo/Duet/Trio)**

(One form per dance and double-sided printing)

**For Organiser Use Only**

Competition date and code: \_\_\_\_\_

**Remarks:**

1. **All participating Solo/Duet/Trio, regardless whether they use props/backdrop/stage effect are required to complete this form and submit to the HKSDA on or before 3 January 2022 (Monday). The Organiser reserves the right to disqualify the dance if they do not submit this form**
2. Form with photo of props/backdrop can only choose to submit by post (Address: Unit 408, 4/F, Tai Po Arts Centre, 12 On Pong Road, Tai Po)
3. Forms without photo of props/backdrop can choose to submit by post or by fax (Fax number: 3741 2979)
4. The Association will contact the participating schools for any follow-up on or before 17 January 2022 (Monday) by the email created by the Organiser. Nothing to follow-up if schools do not receive any emails
5. Please contact our staff at 3741 2973 if update this form after the deadline is necessary
6. The technical manager of the Organiser reserves the right not to accept new props/backdrop from participating schools on the day of the competition
7. Please put a tick in appropriate boxes

**Part A: Information of School**

1. School Name: \_\_\_\_\_ 2. Membership code: \_\_\_\_\_
3. Name of contact person: \_\_\_\_\_ 4. Mobile no.: \_\_\_\_\_
5. Contact email: \_\_\_\_\_

**Part B: Information of Dance (\*Please circle whichever is appropriate)**

1. Section:     Lower Primary     Upper Primary     Secondary     Special School
2. Type of dance:  \*Chinese Dance / Western Dance / Oriental Dance / Modern Dance / Jazz & Street Dance
3. Dance name on the entry form: \_\_\_\_\_ 4. Rename of dance (if any update): \_\_\_\_\_  
**(Must informed the Organiser by email)**

**Part C: Props/Backdrop**

1. Will any props/backdrop be used?  
 Will use props    Please list out the items, materials and quantity of all props:  
\_\_\_\_\_
- Will use backdrop    Please list out the size (length, width, height), materials and weight of all backdrops:  
\_\_\_\_\_
- No (Please turn over to Part D)
2. Are the props/backdrop equipped with any wheel?  
 Yes (Please install appropriate wheels according to the weight of it and attach the photo)     No
3. Will the props/backdrop be moving on the stage floor?  
 Yes     No

**Part C: Props/Backdrop (Cont'd)**

**For Organiser Use Only**

Membership code: \_\_\_\_\_

4. Please attach the photo of props/backdrop (front and bottom) below or a separate page with signature of school head

**Part D: Stage Effect**

Will any stage effect be used?

Yes (**Please tick the appropriate box below**)     No (This form has been completed, please sign below)

Use pieces of paper/petal/lots of paper  
(Please attach a photo to show the materials and quantity, and arrange school staff to assist in cleaning when necessary)

Use balloon (**Will not** rise without any auxiliary devices)    →Blasting on the stage?     Yes     No

Use fake gun/fake knife/fake sword and other fake weapons

Will push, drag, pull, hit and throw the props on the stage floor    Item: \_\_\_\_\_

Will throw the costumes/props back to the side stage    Item and quantity: \_\_\_\_\_

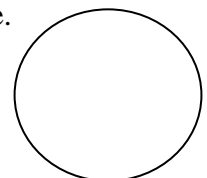
Other request: \_\_\_\_\_

I understand and accept our school must ensure the security of props/backdrop and stage effect. I agree that the Organiser shall not be held responsible for the above and our school will be subjected to penalties or any possible compensations resulting from injuries of performers; loss or damage to the facilities or venue.

Date: \_\_\_\_\_

Signature of School Head: \_\_\_\_\_

School Chop: \_\_\_\_\_



Note: Personal data by the EDB may be provided to government departments and other organisations or agencies authorised to process the information for verification, and education-related purposes.